

	A	B	C	D	E	F	G	H	I
1	OPERATIONAL DELIVERY COMMITTEE BUSINESS PLANNER The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.								
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update		Chief Officer	Directorate	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3	17 September 2019								
4	South College Street/Queen Elizabeth Bridge Junction	CH&I - 8/11/17 - To instruct the interim Director of Communities, Housing and Infrastructure to report back to this Committee on a preferred option for South College Street/Queen Elizabeth Bridge junction.		Joanna Murray	Strategic Place Planning - Gale Beattie	Place	5	D	Awaiting a response from officers.
5	Child Poverty	A local authority and each relevant Health Board must, as soon as reasonably practicable after the end of each reporting year, jointly prepare and publish local child poverty action report	The Committee noted on 16/05/19 that this would now be reported in September 2019 after the end of the financial year to complete internal governance and submit to cttee. The legislation states that the report must be submitted 'as soon as practicable after the end of the financial year'.	Derek McGowan	Early Intervention and Community Empowerment	Operations	2	D	
6	Bring Your Own Device Policy (BYOD).	To seek committee approval of the adoption of council Bring Your Own Device (BYOD) Policy.		Chris Sellar	Digital and Technology	Customer	GD7.1		
7	Petition - School Road	A petition was submitted and had the necessary signatures to be considered at committee. "We the undersigned petition the council to introduce a weight restriction to stop HGV's from using School Road / Golf Road Park Road and Park Street and to ask the council to write to Police Scotland to consider the installation of speed cameras along School Road and Golf Road in Seaton."		Doug Ritchie/Vycki Ritson	Operations and Protective Services	Operations	GD 5		
8	Various Small Scale Traffic Management Stage 3	Following completion of the public consultation process, this report considers objections that have been lodged with respect to proposed Traffic Regulation Orders (TROs), and as part the statutory procedure set out in the Road Humps (Scotland) Regulations 1998.		Tolu Olowoleru	Operations and Protective Services - Mark Reily	Operations	5		

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9	Proposed Road Sign Policy	To clarify the situation regarding requests for directional signs.	At its meeting on 16/5/19 the Committee noted that this had been delayed until September 2019 to enable further background assessment to be carried out and to consult with CMT about the proposed policy.	Jack Penman	Operations & Protective Services - Mark Reilly	Operations	GD 7.1	R	This better fits as a guidance/procedural document for officers to use. This will assist in responding to members and public enquires whilst ensuring a level of consistency in responses. Much of what was included in the proposed policy is already covered in national legislation/guidance so a separate policy is not required.
10	Road Safety Plan	To present the Road Safety outcomes and actions over the past 5 years and to introduce the proposed Aberdeen City Road Safety Plan (2019-2022) for adoption. To be reported every second year.		Laura Sneed	Operations and Protective Services	Operations	2		
11	Performance Report	The purpose of this report is to present Committee with the status of key performance measures relating to the Operations Directorate (non-Education).		Louise Fox	Business Intelligence and Performance Management	Commissioning	1 and 3		
12	Housing Case	To enable officers to undertake a housing transfer for a tenant which currently sits outwith officers delegated authority under the scheme of allocation.		Jo Mackie	Early Intervention and Community Empowerment	Customer	5		

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13	Scottish Housing Regulator – Annual Assurance Statement	To seek approval for our Annual Assurance Statement which must be submitted to the Scottish Housing Regulator by 31 October 2019.		Neil Carnegie	Early Intervention and Community Empowerment	Customer	1		
14	Roads Winter Maintenance Winter Plan	To present members with the proposed Roads Winter Service Plan and to explain changes from previous years.		Angus MacIver	Operations and Protective Services	Operations	2 & 5		
15	Hydrogen Buses and Facilities in Aberdeen	Council 10/09/18 - It was agreed that a report come to the first Operational Delivery Committee following consultation with an outline strategic appraisal on how the Council intends to increase charging and refuelling infrastructure across the city including potential funding sources available and estimated cost implications	This will be reported after the Main Issues report has been to CG&R and consultation closes.	Gale Beattie/David Dunne	Strategic Place Planning	Place	TBC	T	Reports on both the Hydrogen Strategy and EV Strategy are already due to go to CG&R Committee at the start of the 2020/21 financial year. With a report on the current Aberdeen Hydrogen Bus Project due at this September's CG&R meeting
16	12 November 2019								
17	Council Housing Rent Management and Universal Credit Review of Implementation of Full Service	ODC 14/03/19 - To note that a report would be brought back to the November meeting on the progress being made, which would also provide details on what was being done to support tenants. To review Universal Credit after the first year of implementation and identify any learnings or recommendations that the council has adopted to support the transition to full UC service.		Neil Carnegie	Early Intervention and Community Empowerment	Customer	TBC		

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22	Windmill Brae	ODC 19/04/18 - To request that a report be brought back to Committee on an update in regards to Windmill Brae.	The Committee previously noted that this required to be delayed until September 2019, due to the large number of objections and the requirement for the inclusion of additional survey data.	Ross Stevenson	Operations and Protective Services - Mark Reilly	Operations	3 and 4	D	The Statutory Consultation is taking considerably longer than anticipated due to the complexity of the proposals and the number of responses from residents and businesses. Additional surveys had to be carried out and further meetings to be arranged with all concerned. Its anticipated that this report will be concluded for the November 2019
23	Various Small Scale Traffic Management Stage 3	Following completion of the public consultation process, this report considers objections that have been lodged with respect to proposed Traffic Regulation Orders (TROs), and as part of the statutory procedure set out in the Road Humps (Scotland) Regulations 1998.			Mark Reilly	Operations	3		
24	Various Small Scale Traffic Management Stage 2	To present the results of the initial statutory consultation process undertaken. (Will only be presented if representations are received during the statutory consultation process)			Operations and Protective Services - Mark Reilly	Operations	3		
25	Out of Authority Placements	EOD Committee 17/01/19 - To request that officers submit separate committee reports to a future meeting of the Education Operational Delivery Committee in respect of Out of Authority Placements. This report may also need to be submitted to Operational Delivery Committee		Graeme Simpson	Integrated Children's and Family Services	Operations	**TBC**		

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26	Community Learning Centre and leased Community Centre provision	Council Budget 05/04/19 - To instruct the Chief Officer - Early Intervention and Community Empowerment to undertake a review of Community Learning Centre and leased Community Centre provision to ensure best value, appropriate direction and scrutiny of service provision, and report to the relevant Committee on the implementation of that review		Derek McGowan	Early Intervention and Community Empowerment	Customer	**TBC**		
27	09 January 2020								
28	Autism Strategy and Action Plan	ODC 17/01/19 - To instruct that annual reports would be submitted on the progress of implementation of the Action Plan.		Jenny Rae	Health and Social Care Partnership	Health and Social Care Partnership	GD 7.1		
29	Scottish Road Works Commissioner Annual Performance	Annual report on performance from the Scottish Road Works Commissioner.		Angus MacIver/ Kevin Abercrombie	Operations and Protective Services	Operations	Purpose 1	D	Delayed by two cycles as the Road Commissioner advised that the issue of the annual figures had been delayed and will not be issued until some time during the next quarter.
30	Performance Report	The purpose of this report is to present Committee with the status of key performance measures relating to the Operations Directorate (non-Education).		Louise Fox	Business Intelligence and Performance Management	Commissioning	1		
31	Various Small Scale Traffic Management Stage 2	To present the results of the initial statutory consultation process undertaken. (Will only be presented if representations are received during the statutory consultation process)			Operations and Protective Services - Mark Reily	Operations	3		
32	05 March 2020								
33	Various Small Scale Traffic Management Stage 2	To present the results of the initial statutory consultation process undertaken. (Will only be presented if representations are received during the statutory consultation process)			Operations and Protective Services - Mark Reily	Operations	3		
34	21 May 2020								

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35	Committee Annual Effectiveness Report	To present the annual effectiveness report for the Committee	To be reported May 2020	Fraser Bell	Governance	Governance	GD7.5		
36	Various Small Scale Traffic Management Stage 2	To present the results of the initial statutory consultation process undertaken. (Will only be presented if representations are received during the statutory consultation process)			Operations and Protective Services - Mark Reily	Operations	3		
37	10 September 2020								
38	Road Safety Plan	To be presented every second year. To be presented in September 2019.		Laura Sneed	Operations and Protective Services	Operations	3		
39	Various Small Scale Traffic Management Stage 2	To present the results of the initial statutory consultation process undertaken. (Will only be presented if representations are received during the statutory consultation process)			Operations and Protective Services - Mark Reily	Operations	3		
40	19 November 2020								
41	Various Small Scale Traffic Management Stage 2	To present the results of the initial statutory consultation process undertaken. (Will only be presented if representations are received during the statutory consultation process)			Operations and Protective Services - Mark Reily	Operations	3		
42	Date to be confirmed **Can you please review the below and advise on when these items will be reported***								
43	Cycle Path for Ferryhill School Children	At its meeting on 14 June 2017, the Petitions committee referred the matter to the CH&I Committee which at its meeting on 29 August 2017 instructed officers to undertake a feasibility study to look at options on improving cycling within the area. At its meeting on 8 November 2017, the Committee instructed the Director of Communities, Housing and Infrastructure to report back to the appropriate committee with the anticipated levels of active travel associated with the school, how any future actions should be progressed, what resources will be needed and how these can be sourced following the production of the school's travel plan.	To be reported in 2019 following the production of the Ferryhill School Travel Plan	Alan Simpson	Strategic Place Planning	Place	5	D	This report has been delayed and will be included in the review of Active Travel Action Plan.

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44	Smart Bins and Digitalisation of Waste Containers	To seek approval to conduct a trial on bin fill sensors on communal bins, i.e. to trial fitting sensors in communal bins that tell us when they need emptying and record accurately how often these bins require to be serviced.	Delayed from May 2018. The initiative is linked to funding through Smarter Cities which is being explored. Funding currently being explored in order to carry out a trial To be reported to CRD Joint Committee in June to seek funding - move to 'future reports' section of planner meantime	Pam Walker	Operations and Protective Services	Operations			
45	Use of Plastic Based Materials in Roads Construction	ODC 17/01/19 -To instruct the Chief Operating Officer to bring back a report to this committee when there is sufficient evidence on the benefits of conducting a trial of this product in Aberdeen.		Paul Davies	Operations and Protective Services	Operations	3 and 5		
46	Motion by Councillors Boulton and Delaney - Suitable Bus Laybys on the Hazlehead to Westhill Road	CH&I Committee 27/08/15 resolved (i) to agree that any future development within this area should be conditioned to incorporate public transport facilities where feasible; (ii) to agree that due to the ongoing works at the Five Mile Garage in connection with the AWPR, along with the proposed expansion to the Prime Four development, no work should be carried out on introducing bus stops/laybys or pedestrian crossings on the A944 until such a time as the proposed expansion to the Prime Four development is agreed and after the AWPR becomes operational; (iii) to instruct officers to continue discussions with the developers in order to ensure that contributions are secured	Due to continued lack of new development in the area of the Prime 4 site there have been no developer's contributions to take this proposal forward at this time.	Vycki Ritson	Operations and Protective Services	Operations	Purpose 1		No date specified for reporting back as this will depend on any new development in the area of the Prime Four site.